

# Glew User Level Capabilities

Capability	Admin	Marketing Manager	Basic User
Edit Store Info	✓		
Edit Integrations	✓	✓	
Add Store Users	✓		
Edit Store Users	✓		
Add Payment Info	✓		
Edit Payment Info	✓		
Upload COGS	✓	✓	
Edit COGS	✓	✓	
Edit Channel Map	✓	✓	
Toggle MailChimp Segments	✓	✓	
Edit Revenue Preferences	✓	✓	
Edit Display Currency	✓	✓	
View Metrics/Reports	✓	✓	✓

## Changing User Levels

Log in to Glew and click on your store's name in the upper right corner. This brings you to your Store Settings in Glew. Scroll down to Users. You can change a user's access level by clicking on their name.

The screenshot displays the 'Store Settings' page in the Glew dashboard. At the top, there are navigation tabs: Overview, Performance, Customers, Merchandise, COGS, and Reports. The current page is 'Store Settings' for 'Ecomm Store'. The settings are organized into sections:

- Store Info:** Includes 'Store Name' (Ecomm Store) and 'Store URL' (ecomm-store.io).
- Ecommerce Platform:** Shows 'Magento' with a status of 'Up To Date' and a sync completion time of 'Aug 20th 10:20PM'.
- App Integrations:** Shows 'Google Analytics' with a status of 'Up To Date'.